

Agenda		QAHN Board Meeting	
		Conference Call	
		Wednesday, June 16, 2004; 4 pm	
Invitations:	Rod MacLeod Michael Cooper Ralph Farley Richard Evans	Georges Howson Heather Darch Monique P. Nadeau Philip McMaster	Valérie Bridger
Attachments	Agenda Topics		
	<ol style="list-style-type: none"> 1. Call to Order 2. Approval of Agenda 3. Acceptance of the Minutes of April 11, 2003 and May 7, 2004 4. AGM <ol style="list-style-type: none"> 4.1 Agenda for the day, jobs 4.2 Elections, Board representation 5. Finances <ol style="list-style-type: none"> 5.1 Financial statements 5.2 Foundation 6. New Projects <ol style="list-style-type: none"> 6.1 Official Languages 6.2 Museums Assistance Program 7. Strategic Plan <ol style="list-style-type: none"> 7.1 Mission Statement 7.2 Communications strategy 8. FSHQ Colloquium October 16, 2004 9. Varia 10. Adjournment 		

Minutes	QAHN Board Meeting		
	Conference Call Wednesday, June 16, 2004; 4 pm		
Attendees:	Rod MacLeod Michael Cooper Heather Darch	Monique P. Nadeau Philip McMaster Valérie Bridger	Regrets: Georges Howson Ralph Farley Richard Evans
Agenda Topics			
1. Call to order			
The President called the meeting to order at 4:05 pm.			
2. Approval of the agenda			
Motion to approve the agenda by P. McMaster, seconded by H. Darch. Carried.			
3. Acceptance of the minutes of April 11, 2003 and May 7th, 2004			
The Chair was passed to H. Darch Motion to approve the minutes of the Board meeting of April 11, 2003 by R. MacLeod, seconded by M. Nadeau. Carried. The Chair was returned to R. MacLeod Motion to approve the minutes of the Board meeting May 7 th 2004 by H. Darch and seconded by P. McMaster. Carried.			
4. AGM			
The agenda for the Annual General Meeting is: 10 am AGM, followed by the presentation of the Marion Phelps Award. Lunch is served at the in-house restaurant and the tours begin around 2 pm. Michael Cooper has agreed to serve as the Chairman of Elections. Neva Shelton is proposed as Seat #2: Georges Howson has been looking to retire. However, since the Chateauguay Valley Historical Society has already nominated him for the year at their AGM, he will continue to serve. A motion could be presented afterwards. Philip McMaster is switching seats from #4 (Montreal) to #10 (At-Large). It was felt that an at large seat would be a better fit. We have a possibility of Doreen Lindsay (Westmount Historical Association) for Seat #4. She will confirm at the AGM. Monique wishes to stay on as Seat #6. Should Walter Willett confirm his interest prior to the AGM, Monique could become an At-Large member. We have a possibility of William Campbell (78 th Fraser Highlanders) as Seat #8 (Cultural). He also will confirm at the AGM. Rick Smith is interested in joining the Board as At Large Seat #11. Seat #5: Sharon is refusing to resign, but we are still looking to replace her. The Region has been requested to nominate someone else, but so far no one has. Philip has proposed adding another Quebec City person to represent that region on the Board as an At Large Seat.			
5. Finances			
Finances: we're under by some \$2,500 but still in the black cash-wise. Still, we must run a very tight ship this year. Foundation: QAHN has applied to Townshippers' Foundation to form a partnership in order to seek funding for the oral history project, specifically the Historica Foundation. We still should apply to set up a foundation.			

6. New Projects

The Deadline for the Official Languages Development Fund is around October 1. Here are a few possibilities which were raised during the meeting.

P. McMaster will submit a proposal re: software to manage volunteers. This software is in development and requires a project to test. Essentially, it integrates the needs of community and uses a database to promote volunteerism. This is a project that could prove the relationship between QAHN and its members in terms of communications and services.

Another region to develop within the Quebec Heritage WebMagazine.

Resurrect the 2004-2005 MAP idea (Improvements for two small museums, Phase 1) and expand to other groups

Potential project with the Community Health and Social Services Network (CHSSN), member of the Quebec Community Groups Network (QCGN) to create a Virtual Archive with the RedFeather Foundation archives. Easily integrated within the Quebec Heritage WebMagazine.

Cool to be Canadian is an outfit currently recycling computers. P3 laptops from Pfizer are available. If there is a project that calls for a computer, they can provide.

7. Strategic Plan

Strategic Plan: Mission statement should be translated and always have both on all correspondence.

P. McMaster moved that the Board adopt the mission statement as follows:

The Quebec Anglophone Heritage Network (QAHN) is a non-profit, non-partisan umbrella organization whose mission is to help advance knowledge of the history and culture of English-speaking society in Quebec.

The Network aims:

1. *to encourage cooperation and improve communications among members; and*
2. *to assist them in obtaining resources and related services for their activities and facilities.*

The motion was seconded by H. Darch. Further to the motion, P. McMaster moves that the mission statement should be reviewed annually and re-adopted by the Board prior to the AGM. Seconded by H. Darch. Carried.

Communications: QAHN should have a Communications Committee to oversee the newsletter – suggestion by the President to wait for the new Board. We will have a flip chart up during the AGM for recruiting volunteers for QAHN Committees – e.g. Communications, Membership, etc.

8. FSHQ Colloquium October 16

Joint Colloquium with the Fédération des sociétés d'histoire du Québec (FSHQ) to be held on October 16 at College Maisonneuve. The theme: Anglophone and Francophone Perspectives of Quebec History. There will be 3 topics – *The patriotes* of Lower and Upper Canada, responsible government, and confederation. QAHN should find French-speaking people to discuss English-speaking perspectives of Quebec History. Suggestion to push for 2 English-speaking conferees following a comment made from H. Darch that the Eastern Townships groups would be more likely to attend if there were more conferences in English. The theme certainly lends well to that intent.

9. Varia

M. Nadeau expressed appreciation for choosing Kenneth Annett as Marion Phelps Award recipient for 2004.

Questions and concerns by Philip McMaster re: web design of the Quebec Heritage WebMagazine.

10. Adjournment

Motion to adjourn at 5:55 pm by M. Cooper, seconded by M. Nadeau. Carried.